

## **School Account Statement Directions:**

- 1. Log in to Option C. If you need help with your log in information, email Mrs. Costello at [j.costello@olcalvaryschool.org](mailto:j.costello@olcalvaryschool.org).**
- 2. Under your child(ren)'s name, your balance will appear. A GREEN balance means you have a credit which will be applied to your stationery fee in August for the upcoming school year. A RED balance means you have outstanding fees which may be paid by dropping cash or a money order to school from 9 AM - 12 PM or 1 - 3 PM Monday - Friday.**
- 3. For additional account details, click on the Billing Tab under your child(ren)'s name(s).**